



HÖEGH AUTOLINERS

09th October 2008

We hope that you are all familiar with and using the Ports of Auckland (POAL) vehicle management system VENUS. The system is still in a trial stage and as part of that trial Höegh Autoliners have been using VENUS in conjunction with our Original Delivery Order process to release vehicles. For Magic Wave V24 only continuing the trial, we will use VENUS solely to release vehicles. This will mean for this vessel only we will not have Original Delivery Orders to collect from our office.

For Magic Wave V24 the process for payment will be:

1. Email Höegh Autoliners an advance list of your Bills of Lading and payments
2. Courier/ Deliver the original Bill of lading and payment to Höegh Autoliners office. It is imperative that the Bills of Lading and cheques match and the amounts and cheques being paid are 100% correct. Any errors will result in a delay to the release of the vehicles.
3. Once Höegh Autoliners have received the Bills of Lading and payments we will release the Bill of Lading on VENUS and email back to you the Shipping Delivery Release.
4. You can now proceed to arrange your carrier as outlined below (excerpt from POAL procedure notification).

In order for this to be implemented fluidly it is necessary that Customs Brokers clear vehicles through VENUS and use this payment system. If this trial is successful Höegh Autoliners will implement this process going forward. Your staff / courier waiting time will be eliminated.

Höegh Autoliners (NZ) Limited



How to clear vehicles through VENUS:

- i. Log into the VENUS website www.venuscars.co.nz (user name and password to be supplied by Ports of Auckland, if you do not have a log in please contact General Wharves on **09 309 1346**).
- ii. **Shipping Companies** need to create a Shipping Delivery Release (SDR) for the necessary Bills of Lading. The SDR contains a unique number that allows the processing of vehicles within VENUS.
- iii. Use the SDR number to authorise the appropriate transport company to collect the vehicles. Vehicles processed this way become visible to the allocated transport company.
- iv. **Customs Brokers** can remove the VENUS Customs Stop by including VENUS in their customs declaration. This is achieved by adding the NZ Customs code for VENUS **40174293L** to their declaration ensuring that NZ Customs will notify POAL of this clearance.

POAL security staff will be using VENUS to check whether these "stops" have been removed and in the event that complete clearance is not granted vehicles will remain on the Port.

MAF Biosecurity status will continue to be managed as it currently is (BACC documents and *Stop Sheets*). Biosecurity information will be available in VENUS via a link to the MAF system. However, at present this is currently informational only and the Tally's will require evidence of clearance from MAF to release keys.

Complete user manuals that provide a comprehensive outlining of VENUS functionality can be downloaded from www.venuscars.co.nz in pdf format. For general enquiries about the implementation and operation of VENUS please contact Andre Alekseev (021 882 001).

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