



## South Island Annual General Meeting

The Commodore Airport Hotel  
449 Memorial Ave, CHRISTCHURCH  
Wednesday 30<sup>th</sup> May 2018



**COFFEE & REGISTRATION @ 5.30PM FOR 6.00PM START**

### AGENDA



- 0.0 WELCOME
- 0.1 APOLOGIES
- 0.2 EXPLANATION REGARDING VOTING
- 0.3 ANY ITEMS OF GENERAL BUSINESS
  
- 1.0 MINUTES of the last Annual General Meeting, held on the 30<sup>th</sup> May 2017 .
- 2.0 BRANCH CHAIRMAN'S REPORT
- 3.0 ELECTION OF OFFICERS – Method of Election [Note: The Rule for election of Branch Committee, Branch Chairman and Vice-Chairman is Rule 10.]



#### NOTICE OF MOTION (Rule 10.2):

*“That this meeting elect a Committee of members comprising a Chairman and Vice-Chairman of the Branch, and if required, an alternative to the Vice-Chairman to represent the Branch on the National Executive, 4 members from the Canterbury region, 2 members from the Otago region, 1 each from the regions of Nelson/Marlborough and South Canterbury and that the Immediate Past Branch Chairman be an ex officio member of the Committee.*



- 4.0 ELECTION OF COMMITTEE / OFFICERS – Nomination and Voting  
To expedite the process, nominations may be made on the form enclosed, which should reach the Branch Secretary by mail or fax (03-343-1155) not later than 1.00pm, Tuesday 29<sup>th</sup> May 2018. The nominations received will be printed on voting forms handed to the Authorised Representative or holder of a valid Proxy on signing in at the meeting. There will be a call for nominations from the floor, and members will be asked to add the names to the forms distributed.



- 5.0 GENERAL BUSINESS



See over .....



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South Island Branch Secretary  
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To be read in conjunction with this agenda are:

Minutes 2017 Branch AGM,  
Branch Chairman's Report,  
Nomination Form for Branch Committee  
Proxy Form  
RSVP



*NOTE: If your Authorised Representative is NOT able to attend, but for this meeting ONLY your firm will be represented by another officer of the company, you may appoint an Alternate Representative. This MUST be on the appropriate form (obtainable from this office on request) and PRESENTED AT THE AGM. ONLY THE AUTHORISED REPRESENTATIVE CAN EXERCISE THE VOTE OF THE MEMBER.*

